

AGENDA
CONOVER CITY COUNCIL MEETING
JANUARY 6, 2020
7:00 P.M.

CALL TO ORDER: MAYOR LEE E. MORITZ, JR.

ITEM 1: Invocation – Reverend Helen M. Bledsoe – Covenant Christian Church

ITEM 2: Pledge of Allegiance - Mayor Lee E. Moritz, Jr.

ITEM 3: Approval of Minutes

Executive Session Meetings of March 5, 2018, April 2, 2018, September 4, 2018
and November 5, 2018 and the Special and Regular Meetings of December 2, 2019

PRESENTATION: Mayor Lee E. Moritz, Jr.
Exhibit 1

ITEM 4: Comments from Visitors and Guests

PUBLIC COMMENT: Mayor Lee E. Moritz, Jr.

ITEM 5: Presentation of Resolution from the North Carolina League of Municipalities to
Michael L. Fox

PRESENTATION: Mayor Lee E. Moritz, Jr.
Exhibit 2

ITEM 6: Presentation of Resolution from the North Carolina League of Municipalities to
Ralph E. Stallings

PRESENTATION: Mayor Lee E. Moritz, Jr.
Exhibit 3

ITEM 7: Presentation of Resolution from the North Carolina League of Municipalities to
Janette L. Sims

PRESENTATION: Mayor Lee E. Moritz, Jr.
Exhibit 4

ITEM 8: Presentation – Santa Cops 2019

PRESENTATION: Police Chief L. Eric Loftin
Police Lieutenant Robert Clark
Police Specialist Shannon Grindstaff

ITEM 9: Ordinance 1-20 – Amending Chapter 15 of the Conover City Code - Golf Carts

PRESENTATION: Police Chief L. Eric Loftin
Exhibit 5

ITEM 10: BB&T Resolution and Agreement for Deposit Accounts

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 6

ITEM 11: Contract – Agreement Between the Western Piedmont Council of Governments and the City of Conover for the Provision of Grant Management Assistance: 2019 CDBG Neighborhood Revitalization Scattered Site Housing Project Grant Number 18-C-3059

PRESENTATION: WPCOG Assistant Executive Director/C.D.
Sherry Long
Exhibit 7

ITEM 12: Contract – Agreement Between Western Piedmont Council of Governments and the City of Conover and the for Stormwater Program Planning and Administration

PRESENTATION: WPCOG Assistant Executive Director/C.D.
Sherry Long
Exhibit 8

ITEM 13: Ordinance 2-20 – Amending the 2019-2020 Budget Ordinance
This ordinance amends the 2019-2020 budget ordinance by appropriating \$13,336.00 general fund balance to provide for 6 months payments (Jan1, 2020 – June 30, 2020) to the WPCOG for storm water planning and administration services. The remainder of the contract will be budgeted through the annual budget process for FY 2020-2021 and FY 2021-2022.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 9

ITEM 14: Resolution 1-20 – Certifying the sufficiency of annexation petition for Premier Conover, LLC and Hickory Springs Mfg. Company properties located on Punch Loop Road SW. PIN's 3732-15-62-1607, 3732-19-52-1476 and 3732-19-51-0449 containing approximately 10.5 acres +/-.

PRESENTATION: City Clerk Courtney M. Kennedy
Exhibit 10

ITEM 15: Resolution 2-20 – Setting the Date for Public Hearing on Annexation Request for Premier Conover, LLC and Hickory Springs Mfg. Company properties located on Punch Loop Road SW. PIN's 3732-15-62-1607, 3732-19-52-1476 and 3732-19-51-0449 containing approximately 10.5 acres +/-.

PRESENTATION: City Manager Donald E. Duncan, Jr.
Exhibit 11

ITEM 16: Contract – Agreement Between the Western Piedmont Council of Governments and the City of Conover for the Provision of Grant Management Assistance – Golden Leaf Foundation Project Grow Infrastructure Project Economic Development Project

PRESENTATION: WPCOG Assistant Executive Director/C.D.
Sherry Long
Exhibit 12

ITEM 17: Ordinance 3-20 – Capital Project Ordinance Amendment for the Project Grow Infrastructure Project
This ordinance amends the Project Grow Infrastructure Capital Project Ordinance with a \$20,000.00 transfer from the general fund to be used to pay grant administration for this project to the WPCOG.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 13

ITEM 18: Ordinance 4-20 – Amending the 2019-2020 Budget Ordinance
This ordinance amends the 2019-2020 Budget Ordinance by appropriating \$20,000 general fund balance and transferring it to the Project Grow Infrastructure Capital Project Ordinance to pay for WPCOG grant administration.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 14

ITEM 19: Ordinance 5-20 – Amending the 2019-2020 Budget Ordinance
This ordinance amends the 2019-2020 Budget Ordinance by increasing the County Rural Fire District Tax distribution \$300,000 and appropriating general fund balance \$95,000. These funds will be transferred to the General Capital Projects Fund to purchase a replacement fire truck for Engine #2. Once the City receives what is determined by the insurance to be the settlement, that amount will be returned to the general fund balance.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 15

ITEM 20: Approval of Pay Scale Adjustments

PRESENTATION: City Manager Donald E. Duncan, Jr.
 City Clerk Courtney M. Kennedy
 Exhibit 16

ITEM 21: Resolution 3-20 – Amending the City of Conover’s Personnel Policy

PRESENTATION: City Manager Donald E. Duncan, Jr.
 Exhibit 17

ITEM 22: Contract – Approval of Employment Agreement Between the City of Conover and City Manager Donald E. Duncan, Jr.

PRESENTATION: City Attorney Monroe Pannell
 Exhibit 18

ITEM 23: Committee Reports

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 24: City Manager’s Report

PRESENTATION: City Manager Donald E. Duncan, Jr.
 Exhibit 19

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Special requests for accommodations should be submitted by individuals at least
48 hours before the scheduled meeting time.

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USDA Program Discrimination Complaint Form, found online at
http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-
9992 to request the form. You may also write a letter containing all of the information requested
in the form. Send your completed complaint form or letter by US Mail to U.S. Dept. of
Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W. Washington, D.C.
20250-9410, by fax (202) 690-7442 or email to program.intake@usda.gov